



## **Heritage Kenora ~ Minutes ~**

November 16, 2016 - 9:30 am  
Lake of the Woods Museum

**Present:** Tim Davidson, Randy Jackson, Jim Clarke, Rory McMillan, Jeff Port, David Nelson, Melissa Shaw, Lori Nelson.

**Regrets:**

**1 Call to Order**

Tim Davidson called the meeting to order at 9:32 am.

**2 Declaration of Pecuniary Interest**

None declared.

**3 Approval of Minutes for October 19, 2016 Meeting**

*Motion: Moved by Randy Jackson, seconded by Jim Clarke that the minutes of the meeting held October 19, 2016 be approved as presented. Carried.*

**4 Business Arising  
Heritage Week**

Ontario's Heritage Week is February 20-26, 2017. The theme will be "My Canada" in recognition of Canada's 150th anniversary. Randy Jackson suggested that we use that week to market the CIP grant programs and highlight some of the properties that have benefitted from it. As well, he mentioned the Young Heritage Leaders scholarship and suggested that, with a deadline in September, we may also use this opportunity to make young volunteers in the community aware of the scholarship. Highlighting heritage designation was also suggested. This proposal will be tabled until the December meeting so that committee members have time to give it some consideration in preparation of a extensive discussion.

## **5 CIP Applications**

### **Cottage Essentials - 616 Ottawa Street**

Lisa Moncrief and Jeff Port visited the owners of Cottage Essentials following the October meeting. Their renovation project was in full swing making their application to the Keewatin CIP null. They understood that the completed work would be ineligible and appreciated being made aware of the funding, but they needed to complete the work.

### **Island Girl - 307 Second Street South**

Dustin Shore provided the additional quote requested by the committee for the secondary facade of his building. The motion, second and approval for this project which had been made via e-mail on October 24, 2016 was formalized at this meeting.

*Motion: Moved by Jim Clarke, seconded by David Nelson that approval be granted for the CIP application of Dustin Shore for 307 Second Street South to a maximum of \$20,000, based on 50/50 funding and on the following: Primary Facade - \$15,000, Secondary Facade - \$5,000. Carried.*

David Nelson had some questions about the scope of the brick replacement on the primary facade and some further discussion may be warranted. Lori Nelson will contact Dustin Shore re: same and will encourage him make contact with David for clarification.

### **CIP Payments**

Melissa Shaw and Lori Nelson updated the committee on the the payouts for the 2016 CIP grants:

Brewers Inn - project not totally completed. Paperwork will be submitted by year's end.

The Cornerstone - paperwork submitted recently.

Earth4U - project in process.

901 Westside - contact was made with owner in October. She is still hoping to have the project completed in 2016.

Harbourfront Oil and Vinegar - sign not yet completed.

Seasons - project in process.

Island Girl - secondary facade to be completed in 2016; primary facade to be completed in 2017.

## **6 New Business**

### **2017 Budget**

Tim Davidson opened discussion on the 2017 budget for Heritage Kenora's operations.

*Motion: Moved by Randy Jackson, seconded by Rory McMillan that the Committee approve up to two members to attend the Community Heritage Ontario Conference in Ottawa on June 8-10, 2017. Carried.*

*Motion: Moved by Jim Clarke, seconded by Jeff Port that the following budget be submitted to Council. Carried.*

Advertising	1,500
Office	100
Subscript/Member.	100
Travel/Conference	<u>3,500</u>
	\$5,200

### **Landscaping Component of Keewatin CIP**

As a follow-up to a discussion at the October Heritage Kenora meeting, Melissa Shaw reported on her review of the Keewatin CIP landscaping grant. Currently landscaping grants are only permissible for Highway 17 properties and are open to all property owners – commercial, institutional and residential. A discussion followed about the intent of the CIP and the need for a geographical expansion for the landscaping grants and a refinement as to what properties are eligible. Both alterations will assist Heritage Kenora in managing this funding program more effectively by better aligning this funding element with the intent of the program and also with the Harbourtown CIP. As a result the following recommendation was made to Council to alter the Keewatin CIP:

*Motion: Moved by Rory McMillan, seconded by David Nelson, that the Keewatin CIP be altered to extend the geographical scope of the landscaping portion to include the full Keewatin Community Improvement Project Area; and further that the landscaping grant be restricted to commercial and institutional properties only. Carried.*

As per Section 9 of the Keewatin CIP: Amendments to the CIP: “The individual financial incentive programs contained within the CIP can be altered at any time by Council without amendment to the plan.”

### **7 Next Meeting**

**THURSDAY (note change of day) December 15 at 9:30 am at the Lake of the Woods Museum.**

### **8 Adjournment**

*Rory McMillan moved the adjournment of the meeting at 10:45 am.*